



CURRICULUM VITAE OF "[INSERT NAME]"

"[Insert Current Occupation / Title]"

Profile:

Write a descriptive profile in this section, e.g. "I am a self-motivated and experienced Chartered Accountant with an

Personal Details:

- Full Name
- Address Line 1
- Address Line 2
- Address Line 3
- Phone No.
- Email Address

SAMPLE

Employment History:

- **Name of Previous Employer**

From Year – To Year

Position Held

Core Responsibility

- **Name of Previous Employer**

From Year – To Year

Position Held

Core Responsibility

Skills:

- E.g. Managing Teams
- E.g. Financial Analysis
- E.g. Negotiations
- E.g. Data Analysis
- E.g. Programming

PAGE

Education:

- **Name of Institution**

From Year – To Year

Qualification

- **Name of Institution**

From Year – To Year

Qualification

VIEW

References:

- Reference 1: Name, Company, Position, Contact Details
- Reference 2: Name, Company, Position, Contact Details
- Reference 3: Name, Company, Position, Contact Details